



OFFICE OF THE COMMISSIONER OF CENTRAL TAX (DELHI SOUTH)
2nd & 3rd FLOOR, EIL Annexe Building, Bhikaji Cama Place, New Delhi-110066

C.No: I-22(10)CGST Delhi South/Elt/2017

15685
11/3/18

Date: 28.02.2018

SCHEDULE AND SPECIFICATIONS

<u>Sr. No.</u>	<u>Description of Work</u>	<u>Quantity</u>	<u>Site Location</u>
1.	Providing, assembling, fixing, testing and commissioning smart panel indirect high performance decorative luminaries of 600mm x 600mm 36W LED fixture with wide input voltage range LED high efficiency driver complete as required, Make Wipro/Ploycab/Helonix or equivalent.	20	CGST Malviya Nagar and Okhla Division, 4 th Floor, 14-15, Farm Bhawan
2.	Providing, assembling, fixing, testing and commissioning indirect high performance decorative luminaries of Resses 12W Down lighter along with driver complete as required fixture Make Wipro/Ploycab/Helonix or equivalent.	40	Same as above.

<u>Sr. No</u>	<u>Description</u>	<u>Tentative time schedule</u>
1	Bid Submission Start Date	01.03.2018 (Thrusday)
2	Bid Submission End Date & Time	07.03.2018 (17:00 hrs)
3	Opening Date & Time of Technical bids	09.03.2018 (11:30 hrs)
4	Opening of Financial bids of qualified bidders	09.03.2018 (15:00 hrs)
5	Venue of opening of bids	Office of the Commissioner, Central Tax, Delhi South, 3rd Floor, EIL Annexe Building, BhikajiCama Place, New Delhi-110066

2202
28/02/18

(Shikhar Pant)
Assistant Commissioner (Admn.)
Central tax Delhi South Commissionerate



OFFICE OF THE COMMISSIONER OF CENTRAL TAX (DELHI SOUTH)
2nd & 3rd FLOOR, EIL Annexe Building, Bhikaji Cama Place, New Delhi-110066

C.No. I-22(10)CGST Delhi South/Elt/2017

Date:28.02.2018

REQUEST FOR PROPOSAL (RFP)

Subject:- Notice for Bids/ Quotations for Outsourcing 20 (600mm x 600mm 36W) LED fixture and 40 (Resses 12W Down) lighter.

Central Tax Commissionerate, Delhi South, 2nd & 3rd Floor, Annexe Bhawan, EIL, Bhikaji Cama Place, New Delhi-110066 invites tenders (Technical bid - Annexure-A, and Financial bid - Annexure-B, separately) for installation of 20 (600mm x 600mm 36W) LED fixture with wide input voltage range LED high efficiency driver complete as required, Make Wipro/Ploycab/Helonix or equivalent and 40 (Resses 12W Down lighter) along with driver complete as required fixture Make Wipro/Ploycab/Helonix or equivalent at CGST Malviya Nagar and Okhla Division, 4th Floor, 14-15, Farm Bhawan, Nehru Place, New Delhi-110019.

2. The Tender documents may be downloaded from e-procurement website 'GeM' i.e. 'Government e Marketplace' Online submission of bid/quotation through the Central Public Procurement Portal GeM is mandatory. Manual/Offline bid/quotation shall not be accepted under any circumstances.

3. The Bidders are requested to visit the website GeM regularly. Any changes/modifications in the Tender will be intimated by corrigendum through this website only.

4. The last date for submission of bid/quotation is upto 1700 hrs on 07.03.2018. The bid/quotation shall be opened at 1130 hrs on 09.03.2018. In case, any holiday is declared by the Government on the day of opening, the bid/quotation will be opened on the next working day at the same time.

5. In case only one bid/quotation is received, another extension of 7 days will be given and after that the bid/quotation so received will be evaluated.

6. The Commissioner, Central Tax, Delhi South Commissionerate reserves the right to accept or reject any or all the bids without assigning any reason, whatsoever. The decision of the Commissioner in this regard shall be final and binding on all.

7. If at any stage, before/ after the tendering process, it is found that any of the details/documents furnished by the bidder is false/ misleading/fabricated, then his/her bid would be liable for rejection/disqualification with suitable charges in that regard. If such rejection/disqualification occurs after the bid/quotation have been opened and the highest bidder gets rejected/disqualified, then the Principal Commissioner, Central Tax, Delhi South Commissionerate reserves the right to consider the next bidder or take any other measure as may be deemed fit including annulment of the selection process.

8. At any time before the due date for submission of the bid/quotation, the Assistant/Deputy Commissioner (Admin) may for any reasons whether at his own initiative or in any response to a clarification requested by the firms, modify the NIT (Notice Inviting Tender) documents by amendments which will be uploaded in the website.

9. The bid/quotation shall be opened at 11:30 hrs. on 09.03.2018 in the presence of the bidders who choose to be present during the opening of the bid/quotation. The Technical bid/quotation will be opened first and the financial bid/quotation will be opened later as per the Schedule mentioned in the Notice.

10. The bid/quotation for which a notice of withdrawal has been submitted shall not be opened. Only those bid/quotation that are received on or before the due date and time and which contains all the information as desired shall be considered.

11. The agency will have to comply with all legal provisions relevant for this purpose.

21242
28/02/18

Assistant Commissioner (Admn.)
Central Tax, Delhi South

Enclosure:-

- (i) Terms and conditions.
- (ii) Format for Technical Bid and Financial Bid
- (iii) Checklist of documents to be submitted with the Technical Bid.
- (iv) Format for Declaration.

Copy for information:-

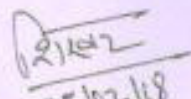
1. The Additional Commissioner (Admn), Central Tax, Delhi South, Delhi.
2. The Superintendent (Vig.) Central Tax, Delhi South
3. The Superintendent (Systems), Central Tax, Delhi South for uploading on website of CBEC (www.cbec.gov.in).
4. Notice Board for general public.

21242
28/02/18

Assistant Commissioner (Admn.)
Central Tax, Delhi South

Terms and conditions of the Tender

1. The Tender documents may be downloaded from e-procurement website **Government e Marketplace (GeM)**. Online submission of bid/quotation through the Central Public Procurement Portal **GeM** is mandatory. Manual/Offline bid/quotation shall not be accepted under any circumstances. The Bidders are requested to visit the website **GeM** regularly. Any changes/modifications in the Tender will be intimated by corrigendum through this website only.
2. Service provider should be Registered Company and should have been registered in Delhi-NCR.
3. Contract shall be given to the service provider submitting lowest quotation and who accepts all the terms and conditions of tender notice.
4. Work should be completed with the 15 days from the date of bid opening and bill submitted accordingly.
5. The Technical Bid will be opened on 09.03.2018 at 11.30 hrs. in Central Tax Delhi South Commissionerate, 3rd Floor, Annexe Bhawan, EIL Building, Bhikaji Cama Place, New Delhi-110066 before the designated committee for the purpose. Anyone who desires may remain present during the proceedings.
6. The Commissioner reserves the right to reject any bid without assigning any reason.

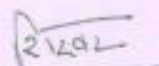

25/02/18
Assistant Commissioner (admn.)
Central Tax, Delhi South

C.No I-22(10)CGST Delhi South/Elt/2017

Date: .02.2018

Copy forwarded to:-

1. Notice Board of Central Tax Delhi South Commissionerate, 3rd Floor, Annexe Bhawan, EIL Building, Bhikaji Cama Place, New Delhi-110066.
2. The Webmaster, Directorate General of Systems, New Delhi with a request to upload the Notice on the CBEC's website.


20/02/18
Assistant Commissioner (Hqrs)
Central Tax, Delhi West

TECHNICAL BID (QUALIFYING BID DOCUMENT)

Name, Address & Telephone No. of Tenderer:

Name and address of the provider / Partner / Directors

Qualifying criteria for Technical Bid:

- | | |
|---|---------|
| 1. We have attached certified copy of GSTIN Registration. | Yes /No |
| 2. We have valid PAN. | Yes /No |
| 3. We have attached certified copy of PAN/Tan | Yes /No |

"I/We have read the term & conditions of the Tender Notice and agree"

DECLARATION

1. I, _____ Son/Daughter/Wife of Shri _____
Proprietor/Director/authorized signatory the agency/Firm mentioned above, am
competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and
undertake to abide by them;
3. The information / documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I / we, am / are well aware of the
fact that furnishing of any false/ misleading information / fabricated document would
lead to rejection of my tender at any stage .

Date:

Place:

(Signature of Authorized Signatory with date & stamp)

FINANCIAL BID DOCUMENT

1. NAME OF THE PARTY:
2. Address (with Tel. No. & Fax No.):
3. Name & Address of the Proprietor/Partners/Directors (with Mobile Number):
4. Add. Any other charges if required:-

"I/We have read the term & conditions of the Tender Notice and agree"

DECLARATION

I/we _____ here by certified that the information furnished above are true and correct to the best of my/ our knowledge. I /we understand that in case, any deviation is found in the above statement at any stage, I/we will be blacklisted and will not have any dealing with the Department in future.

(Signature of Authorized Signatory with date &time)